



Please scan and email a voided copy of a cheque with this order

Enter the your  
**Company Information**  
and  
**Bank Information**

| Company Contact Information |  | Bank Contact Information    |  |
|-----------------------------|--|-----------------------------|--|
| Company Name                |  | Bank Name                   |  |
| Address                     |  | Address                     |  |
| City, Province, Postal Code |  | City, Province, Postal Code |  |
| Phone Number & Fax Number   |  | Phone Number & Fax Number   |  |
| XXX                         |  |                             |  |

The numbers at the bottom of the cheque indicate what banking institution you work with along with your account number.

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

Enter the  
**Routing Numbers**

Quantity \_\_\_\_\_ Starting Cheque Number: \_\_\_\_\_

**Choose the background colour of your cheque** (see website for sample colours)

- Red   
  Yellow   
  Green   
  Royal Blue   
  Light Blue

**Choose the background style of your background** (see website for sample backgrounds)

- Gradient   
  Squares

**Are your Cheques**

- Handwritten Cheques   
  Computer Cheques

\*Question below applicable to Handwritten Cheques

\*How many cheques on a page?

- One  
 Two

\*Question only applicable to Computer Cheques

\*Where do you want the cheque to be located on the paper?

- Top  
 Middle  
 Bottom

\*We have pre made templates for all accounting software. Please indicate the software you use.

- Quickbooks  
 Simply Accounting  
 Other: \_\_\_\_\_



## Shipping Information

Company Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Contact Name \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Email Address \_\_\_\_\_

## Payment Information

Method  VISA  MASTER CARD  aMeRiCaN exPRESS

Card Number \_\_\_\_\_

expiry Date \_\_\_\_ / \_\_\_\_ authorization Signature \_\_\_\_\_



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